

## **Master Plan Implementation Committee**

### Meeting Minutes

Wednesday, May 27, 2015

**Members present:** Chris Davies, John Vogl, Joe Green, Mike Speltz, Ted Combes (arrived 7:20)

#### **I. Call to Order**

Meeting called to order at 7:00 pm by Chris Davies

#### **II. Review Minutes from 3/25/2015**

Members reviewed minutes and made the following comments:

- Add Joe Green to members absent
- move Ann Chiampa from “members present” to “Also present”
- change the word consider section 3 to “recommend to the Planning Board”

As no quorum of eligible members was present, a vote to accept was held off till a future meeting. Members decided to utilize the minutes content for the annual report to the Planning Board scheduled for 6/10.

#### **III. Discussion re: Next Steps for Committee**

Members discussed meeting attendance and membership. All agreed that the Committee members should be polled to determine if they are still interested in participating in the Committee. J. Vogl offered to remind members of the Town’s meeting attendance policies. At a future meeting, the Committee’s meeting frequency should be re-examined. C. Davies said that the group should meeting regularly but that a quarterly schedule would be appropriate. J. Vogl reported that he received a note from Barbara Mee who announced her resignation from the Committee. C. Davies said that at the next meeting, he would like to have a new vote on officers.

J. Vogl announced that he had placed an update on the Committee on the 6/10 Planning Board meeting. Members discussed the report and determined that it would focus on setting the Committee’s priorities for implementation, based on the 3/25 minutes. Members reviewed the listing and discussed the projects and concepts as they pertained to Londonderry.

Members next reviewed and updated the Committee’s tracking spreadsheet. The updated spreadsheet is included in the minutes as appendix A.

#### **IV. Other Business**

No other business.

**V. Adjourn**

J. Green made a motion to adjourn at 8:40 pm. Second by M. Speltz. Meeting adjourned at 8:40 pm.

Minutes prepared by John Vogl

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